

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

March 6-7, 1959

**For the confidential information
of the Board of Trustee**

President Hansen called the March Board meeting to order at 10:00 a.m. on March 6. In the absence of Mr. Sullivan he asked Mr. Brough to act as secretary.

President Hansen administered the oath of office to Mr. Russell I. Laird of Worland, newly appointed Board member, and Mr. J. M. McIntire, reappointed Board member. On behalf of the Trustees, Mr. Hansen welcomed Mr. Laird to membership on the Board and expressed pleasure at Mr. McIntire's reappointment to the Board.

Mr. Brough then called the roll and the following members were present: Hansen, Reed, Brough, Newton, McIntire, Bush, Laird and, ex-officio, Humphrey. Absent were: McCracken, Sullivan, Jones, Chamberlain, Peck and, ex-officio, Hickey and Linford.

Mr. Brough moved that the minutes of the February 9 meeting be approved as written. Mr. Reed seconded the motion and it was carried.

Dr. Humphrey explained briefly the University's tenure and promotion system and distributed to the Trustees evaluation forms for all those for whom some recommendation had been made. He stated that unless otherwise indicated the recommended changes in status would become effective July 1, 1959. Consideration was then given to the individual faculty members recommended for continuing tenure and/or promotion.

Mr. Brough moved, Mrs. Bush seconded, and it was carried that the following recommendations in the College of Agriculture be approved:

OATH OF OFFICE

APPROVAL OF MINUTES

CONTINUING TENURE AND
PROMOTION

COLLEGE OF AGRICULTURE

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Alley, Harold P.	Instr. in Agronomy (Weed Control) and Research Asst.	Promotion to Asst. Prof. of Agronomy (Weed Control) and Asst. Agronomist
Andrews, Edward A.	Asst. Prof. of Agronomy (Plant Pathol.) and Asst. Plant Pathologist	Promotion to Assoc. Prof. of Agronomy (Plant Pathol.) and Assoc. Plant Pathologist
Arnold, Gordon W.	Instr. in Agronomy and Research Asst.; Home Staff Coord., Afghan. Program	Promotion to Asst. Prof. of Agronomy and Asst. Agronomist
Ayres, Lloyd C.	Asst. Prof. in Agric. Exten.; Exten. Horti- culturist and Forester	Continuing tenure
Becker, Clarence F.	Assoc. Prof. of Agronomy (Agric. Engin.) and Assoc. Agric. Engineer	Promotion to Professor of Agronomy (Agric. Engin.) and Agric. Engineer
Fronk, William Don	Asst. Prof. of Entom. and Asst. Entomologist	Promotion to Assoc. Prof. of Entom. and Assoc. Entomologist
Hunter, Mrs. Helen K.	Assoc. Prof. in Agric. Exten.; State Home Demos. Leader	Continuing tenure*
Maki, Leroy R.	Asst. Prof. of Bacteriology; Asst. Bacteriologist	Continuing tenure
McColloch, Robert J.	Assoc. Prof. of Agric. Res. Chem.; Assoc. Biochemist; Head, Dept. Agric. Res. Chem.	Promotion to Professor of Agric. Res. Chem. and Biochemist
Oxley, James W.	Instr. in Wool and Research Asst.	Continuation on probationary tenure and promotion to Asst. Prof. of Wool and Asst. Wool Specialist**
Powell, Laverne M.	Instr. in Agronomy and Research Asst.; Seed Certif. Mgr.	Continuing tenure

* Effective August 15, 1959

** Effective July 1, 1959 or upon completion of requirements for Ph.D.
degree, whichever is later.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE (cont.)		
Robertstad, Gordon W.	Asst. Prof. of Bacteriology and Asst. Bacteriologist	Promotion to Assoc. Prof. of Bacteriology and Assoc. Bacteriologist*
St. Clair, James S.	Assoc. Prof. of Agric. Econ. and Assoc. Agric. Economist	Continuing tenure and promotion to Professor of Agric. Econ. and Agric. Economist
Schoonover, Carroll O.	Asst. Prof. of Anim. Prod. (Meats) and Asst. Anim. Husbandman	Continuing tenure
Singleton, Paul C.	Instr. in Agronomy (Soils) and Research Asst.	Continuing tenure
Smith, Dixie R.	Instr. in Agronomy (Range Mgt.) and Research Asst.	Continuation on probationary tenure and promotion to Asst. Prof. of Agronomy (Range Mgt.) and Asst. Agronomist
Souders, Helen J.	Assoc. Prof. of Home Econ. and Assoc. Home Economist	Continuing tenure and promotion to Professor of Home Econ. and Home Economist
Stratton, Paul O.	Assoc. Prof. of Anim. Prod. (Anim. Breeding) and Assoc. Anim. Husbandman; Head, Dept. of Anim. Prod.	Promotion to Professor of Anim. Prod. (Anim. Breeding) and Anim. Husbandman
Trueblood, Malcolm S.	Instr. in Bacteriology and Research Asst.	Continuing tenure
Vanvig, Andrew	Prof. of Agric. Econ. and Agric. Economist; Head of Dept.	Continuing tenure
Wiesen, Carl F.	Asst. Prof. of Bacteriology and Asst. Bacteriologist	Continuing tenure
<hr/> <p>* Effective July 1, 1959 or upon completion of requirements for Ph.D. degree, whichever is later.</p>		

Mrs. Bush moved, Mr. Newton seconded, and it was carried that the following recommendations in the College of Arts and Sciences be approved:

College of Arts and Sciences

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Baxter, George T.	Assoc. Prof. of Zoology; Acting Director, Wildlife Conserv. & Mgt.	Promotion to Professor
Evans, Richard	Instructor in Art	Promotion to Asst. Prof.
Houston, Robert S.	Asst. Prof. of Geology	Promotion to Assoc. Prof.
Keller, Keaton K.	Asst. Prof. of Physics	Continuation on probationary tenure and promotion to Assoc. Prof.
Kuchel, E. Russell	Assoc. Prof. of Economics; Head Dept. of Economics, Sociology and Anthropology	Promotion to Professor
Nelle, William R.	Assoc. Prof. of Modern Languages	Promotion to Professor
Stangeland, Robert	Instructor in Music	Continuing tenure

Mr. Reed moved, Mrs. Bush seconded, and it was carried that the following recommendations in the College of Commerce and Industry be approved:

College of Commerce and Industry

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Jurgensen, Louis C.	Assoc. Prof. of Accounting	Promotion to Professor
Miller, John C.	Asst. Prof. of Bus. Admin.	Continuing tenure

Mr. Brough moved, Mrs. Bush seconded, and it was carried that the following recommendations in the College of Education be approved:

College of Education

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Bauman, Mrs. Genevieve	Supply Instr. in Elem. Educ.	Promotion to Asst. Prof.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF EDUCATION (cont.)		
McCullough, L. G.	Asst. Prof. of Phys. Educ.; Vice-Principal, Univ. School	Continuing tenure
Noble, Robert F.	Instructor in Music Education	Continuation on Probationary tenure and promotion to Asst. Prof.*

Mr. Newton moved, Mr. Reed seconded, and it was carried that the following recommendations in the College of Engineering be approved:

College of Engineering

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Gose, Richard V.	Asst. Prof. of Mechan. Engin.	Continuation on probationary tenure and promotion to Assoc. Prof.**
Law, Ralph D.	Asst. Prof., Petr. Chemist in N.R.R.I.	Promotion to Assoc. Prof.
Long, Francis M.	Instr. in Elec. Engin.	Continuation on probationary tenure and promotion to Asst. Prof.
Munari, Anton C.	Instr. in Engin. Drawing	Continuation on probationary tenure and promotion to Asst. Prof.
Rice, Neal	Asst. Prof., Coal Res. Chemist, N.R.R.I.	Promotion to Assoc. Prof.

Mr. Brough moved, Mrs. Bush seconded, and it was carried that the following recommendations in the Library be approved:

Library

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Edwards, Zona M.	Instructor; Documents and Science Librarian	Continuation on probationary tenure and promotion to Asst. Prof.

* Effective July 1, 1959 or upon receipt of Ed. D. degree, whichever is later.

** Contingent upon completion of Professional degree before July 1, 1959.

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
LIBRARY (cont.)		
Gressley, Gene M.	Instructor; Archivist	Continuation on probationary tenure and promotion to Asst. Prof.
Wetherell, Mrs. Pauline	Instructor; Serials Librarian	Promotion to Asst. Prof.

Mr. Reed moved, Mrs. Bush seconded, and it was carried that the following recommendation in the Division of Physical Education and Intercollegiate Athletics be approved:

Division of Physical Education and Intercollegiate Athletics

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Bearley, William L.	Assoc. Prof. of Phys. Educ.	Promotion to Professor

The time remaining until lunch was spent in discussing the ratings for faculty members recommended for continuation on probationary tenure. Mr. Newton moved that action on the recommendations with regard to Agricultural Extension personnel be deferred pending a discussion of the budget later in the meeting. Mr. Laird seconded the motion and it was carried.

PROBATIONARY TENURE

The Board adjourned for lunch at 12 o'clock and reassembled at 1:00 p.m. with the same members present who were present for the morning session. Mr. Jones joined the meeting at 1:15, Mr. Peck at 1:30 and Miss Linford at 3:20.

Messrs. Porter and Porter, architects, were invited into the meeting immediately after lunch for a discussion of the location of the new women's dormitory, since the location originally selected was not approved by the Legislature. Dr. Humphrey stated that, from the

LOCATION OF WOMEN'S DORMITORY

standpoint of proximity to the cafeteria, the Library, and the classroom buildings, he felt the best location would be the one between Knight Hall and Prexy's Pasture. He explained that approval of this location would mean removing the small building now used for a music hall, and that he proposed making provision in the basement of the dormitory for the offices and classrooms which would be lost with removal of the music building.

Some Trustees objected to the location of music classes and practice rooms in the dormitory. Dr. Humphrey stated that he believed arrangements could be made to have most of the classes and practice rooms in the basement of the cafeteria, using the space in the new dormitory principally for offices and storage.

After some further discussion, President Humphrey made the following recommendations: (1) that the architects be authorized to proceed with the preparation of plans and specifications for the new women's dormitory, to be located north of Knight Hall between the Wyoming Union and the proposed new Health Service and College of Nursing building; (2) that the southwest part of the west wing basement be set aside temporarily to take care of the Division of Music because of the necessity of moving the small building known as Music Hall to make room for the dormitory, that the partitions in the music area be temporary so as to be easily removable when the space is no longer needed for the Music Division, and that the Board express a preference for using the dormitory space only for offices and storage; (3) that the architects be directed to include in the plans provision for a basement under the lobby of the dormitory to make up for the space lost in the west wing basement by allocation of that area to the Music Division; (4) that the architects be directed to investigate and make recommendations concerning the

removal and possible relocation of the present music building; (5) and that the architects be directed to consult Mr. Sam Hutchings, architect for the Health Service and College of Nursing building, to make sure the plans for the two buildings would be compatible. Mr. Newton moved that President Humphrey's recommendations be approved. Mrs. Bush seconded the motion and it was carried.

Dr. Humphrey asked if the Trustees would like to let a contract for the warehouse and garage ahead of the contracts for other major construction. He indicated that plans could be ready in time to let a contract on this unit in July. It was the consensus of the Board that it might be better to wait and call for bids on the warehouse and garage at the time bids on other major construction are received. Dr. Humphrey stated that he would like to have the Physical Plant and Equipment Committee meet with the architects early in April to work out a time schedule for completing plans and letting contracts. Messrs. Porter and Porter then left the meeting.

The Trustees then resumed consideration of the recommendations with regard to probationary tenure of faculty members. At the conclusion of the discussion, Mr. Jones moved, Mr. Brough seconded, and it was carried that the following recommendations be approved:

WAREHOUSE AND GARAGE

PROBATIONARY TENURE

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE			
Burman, Robert D.	Agronomy	Instr. in Agronomy (Agric. Engin.) and Research Asst.	3rd
Ellis, William W.	Agric. Res. Chem.	Asst. Prof. of Agric. Res. Chem.; Asst. Biochemist	3rd
Hough, Hugh W.	Agronomy	Asst. Prof. of Agronomy (Soils); Asst. Agronomist	3rd

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF AGRICULTURE (cont.)			
Hutto, Daniel C.	Anim. Production	Instr. in Anim. Prod. (Poultry) and Research Asst.	2nd
Kolp, Bernard J.	Agronomy	Asst. Prof. of Agronomy (Plant Breeding); Asst. Agronomist	2nd
Larsen, Svend-Aage	Wool	Instr. in Wool and Research Asst.	2nd
Lewis, Martha Jane	Home Economics	Asst. Prof.	1st
McAnelly, Charles W.	Agronomy	Asst. Prof. of Agronomy (Plant Pathology); Asst. Agronomist	4th
Miller, Glenn J.	Agric. Res. Chem.	Asst. Prof. of Agric. Res. Chem.; Asst. Biochemist	3rd
Newell, Kathleen	Home Economics	Asst. Prof.	1st
Paules, Leon H.	Anim. Production	Asst. Prof. of Anim. Prod.; Super. Agric. Substations	1st
Roberts, W. P. Jr.	Agric. Economics	Instr. in Agric. Economics and Research Asst.	2nd
Smardan, Laurence E.	Home Economics	Asst. Prof. of Child Develop. & Family Relations; Family Life Specialist	2nd
COLLEGE OF ARTS AND SCIENCES			
Bergman, Richard	Psych. and Philos.	Instr. in Psych.	2nd
Boyd, Donald W.	Geology	Asst. Prof.	3rd
Diem, Kenneth L.	Zoology and Physiology	Asst. Prof. of Zoology and Game Mgt.	2nd

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ARTS AND SCIENCES (cont.)			
Dieterich, Herbert R.	History (Amer. Studies)	Asst. Prof. of Amer. Studies	1st
Edens, Walter	English	Asst. Prof.	3rd
Godfrey, Robert G.	English	Asst. Prof.	2nd
Guerin, Esther E.	Mathematics	Instructor	2nd
Hardy, Eugene N.	History	Asst. Prof.	3rd
Howatson, John	Chemistry	Asst. Prof.	3rd
Jacobson, Charles	Physics	Instructor	2nd
Jeffres, David D.	Modern and Class. Lang.	Instructor in Modern Lang.	1st
Krapf, Gerhard W.	Music	Asst. Prof.	1st
Laing, Charles C.	Botany	Asst. Prof.	3rd
Roripaugh, Robert A.	English	Instructor	1st
Smith, Robert K.	Chemistry	Instructor	3rd
Stodola, Dorothy	Mathematics	Instructor	3rd
Walsh, Michael J.	Mathematics	Asst. Prof.	3rd
Winkel, David E.	Chemistry	Asst. Prof.	2nd

COLLEGE OF COMMERCE AND INDUSTRY

Burdick, Keith H.	Accounting	Asst. Prof.	3rd
Gilliam, John C.	Secre. Science	Asst. Prof.	2nd
McDaniel, L. W.	Accounting	Asst. Prof.	2nd
McKeever, John L.	Bus. Admin.	Asst. Prof.	1st
McLeod, William N.	Bus. & Econ. Research	Instructor and Research Assoc.	3rd
White, Robert F.	Statistics	Asst. Prof.	1st

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF EDUCATION			
Dreves, Fred J. Jr.	Univ. School	Instr. in Voc. Educ.	3rd
Jones, Willard G.	Univ. School	Instr. in Elem. Educ.	4th
Kraus, Frank G.	College of Educ.	Asst. Prof. of Educ.; Coord. Recruitment, Placement and Follow-up	3rd
Mathers, Margaret	Univ. School	Instr. in Elem. Educ.	1st
O'Bryant, Viola	Univ. School	Instr. in Social Studies	1st
Roberts, A. L.	Univ. School	Instr. in Music Education	4th
Smith, James R. Jr.	Univ. School	Instr. in Elem. Educ.	2nd
Zancanella, James	Univ. School	Asst. Prof. of Bus. Educ.	1st
COLLEGE OF ENGINEERING			
Hakes, Samuel D.	Elec. Engin.	Instructor	1st
Holder, Davis C.	Civil and Archi. Engin.	Instr. in Civil Engin.	2nd
Jiacoletti, Richard R.	Gen. Engin. and Engin. Drawing	Instr. in Engin. Drawing	1st
Mabie, Richard E.	Gen. Engin. and Engin. Drawing	Instr. in Engin. Drawing	1st
Sutherland, Robert L.	Mechan. Engin.	Professor	1st
Veal, Donald L.	Civil and Archi. Engin.	Instr. in Civil Engin.	1st
Wheasler, Robert A.	Mechan. Engin.	Asst. Prof of Aero. and Mechan. Engin.	1st

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
COLLEGE OF ENGINEERING (cont.)			
Willson, George B.	Gen. Engin. and Engin. Drawing	Instr. in Engin. Drawing	1st
COLLEGE OF LAW			
Carrington, Paul D.	Law	Asst. Prof.	1st
COLLEGE OF NURSING			
Coe, Charlotte R.	Nursing	Instructor	1st
Gates, Yvonne C.	Nursing	Instructor	3rd
Goetz, Barbara R.	Nursing	Asst. Prof.	3rd
Hilliard, Mary E.	Nursing	Asst. Prof.	1st
Huebert, Helen M.	Nursing	Instructor	1st
Korbe, Lita L.	Nursing	Asst. Prof.	2nd
Russ, Mary E.	Nursing	Instructor	1st*
COLLEGE OF PHARMACY			
Hardigan, W. E.	Pharmacy	Instructor	3rd
LIBRARY			
Pomranka, Edwin C.	Library	Instructor; Asst. in Cataloguing	3rd**
ADULT EDUCATION AND COMMUNITY SERVICE			
Clabaugh, Richard D.	Adult Educ. and Com. Service	Instr. in Educ.; Field Supervisor, Powell	3rd

* Employed September 1, 1957; on leave 1958-59.

** On leave 1957-59.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
ADULT EDUCATION AND COMMUNITY SERVICE (cont.)			
Iverson, Evan A.	Adult Educ. and Com. Service	Assoc. Prof. of Polit. Science; Coord. Public Admin. Services	1st
Lamb, Foster B.	Adult Educ. and Com. Service	Instr. in Educ.; Assoc. Coord. Exten. Classes; Coord. Field Summer Schools	1st

DIVISION OF PHYSICAL EDUCATION AND INTERCOLLEGIATE ATHLETICS

Glander, David R.	Phys. Educ.	Instructor; Swimming Coach	2nd
Ringo, Mildred B.	Phys. Educ.	Assoc. Prof.	1st

The next group of faculty members, Dr. Humphrey stated, did not belong in either of the first two groups but some special recommendation had been made for each. Mr. McIntire moved, Mr. Newton seconded, and it was carried that the recommendations be approved.

SPECIAL CASES

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE			
Fabricius, L. J.	Agronomy	Supply Instr. & Res. Asst.	Retain on supply basis until Aug. 31, 1959
Feltner, Kurt C.	Agronomy	Supply Instr. (Seed Certif.) & Res. Asst.	Retain on supply basis for 1959-60
Ludwig, Gale V.	Agronomy	Supply Instr. & Res. Asst.	Retain on supply basis until Aug. 31, 1959
Norman, Mrs. Shirley	Agric. Res. Chemistry	Instr. and Res. Asst.	Retain for 1959-60; not eligible for tenure since she is married

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF AGRICULTURE (cont.)			
Rice, Mrs. Emma	Home Econ.	Supply Instr. & Res. Asst.	Retain on supply basis until return of Irene Payne from leave
Thompson, R. C.	Anim. Prod.	Res. Asst.	Place on regular appointment as Instr. and Res. Asst.
COLLEGE OF ARTS AND SCIENCES			
Asplund, R. O.	Chemistry	Supply Asst. Prof.	Retain on supply basis for 1959-60
Bouhours, Eliane	Modern and Class. Lang.	Exchange Asst. Prof.	Exchange appointment terminates; not to be renewed
Goudy, John W.	Speech	Instructor	Resigned Aug. 31, 1959
Hakola, John W.	History	Supply Instr.	Supply appointment; not to be renewed
Hallock, Mrs. Marjorie E.	Mathematics	Supply Instr.	Retain on supply basis for 1959-60
Herold, L. C.	Econ., Sociol. & Anthro.	Supply Instr. in Geography	Supply appointment; not to be renewed
Howard, W. W.	Econ., Sociol. & Anthro.	Supply Instr. in Econ.	Supply appointment; not to be renewed
Hurd, C. P.	Polit. Science	Supply Asst. Prof.	Place on regular appointment as Asst. Prof.
Mossman, A. S.	Zoology and Physiology	Asst. Prof. of Zoology	Retain on supply basis for first semester of 1959-60
Reed, Mrs. Joann	Mathematics	Supply Instr.	Resigned Aug. 31, 1959
Ryan, Victor A.	Chemistry	Supply Asst. Prof.	Place on regular appointment as Asst. Prof.
Winchester, O. W.	Speech	Supply Instr.	Supply appointment; not to be renewed.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
COLLEGE OF EDUCATION			
Gatz, Mrs. Josephine	Univ. School	Supply Instr. in Speech Educ.	Retain on supply basis for 1959-60
Hoadley, Mrs. Mary E.	Univ. School	Supply Instr. in Home Econ. Education	Retain on supply basis for 1959-60
COLLEGE OF ENGINEERING			
Rhodine, Charles	Elec. Engin.	Supply Instr.	Supply appointment; not to be renewed
Trimble, C. H.	N.R.R.I.	Analytical Chemist	Retain without rank until work for bachelor's degree has been completed
COLLEGE OF PHARMACY			
Anderson, L. J.	Pharmacy	Supply Asst. Prof.	Place on regular appointment as Asst. Prof.
ADULT EDUCATION AND COMMUNITY SERVICE			
Robinson, C. O.	Adult Educ. and Com. Service	Instr. in Educ.; Field Supervisor, Sheridan	Transfer to campus as Coord. of Special Projects, Feb.1,1959

Mr. Reed moved, Mr. Newton seconded, and it was carried that the following appointments be approved:

1. Mr. Kenneth E. Bohnenblust as Supply Instructor in Agronomy and Research Assistant, effective September 1, 1959, at a salary rate of \$4,200 on a twelve-month basis.

2. Dr. Dale Haws as Assistant Professor of Entomology and Assistant Entomologist, effective April 6, 1959, at a salary rate of \$6,672 on a twelve-month basis.

APPOINTMENTS

Mr. Kenneth E. Bohnenblust

Dr. Dale Haws

3. Dr. Cecil M. Shaw as Assistant Professor of Education and Field Supervisor in Adult Education and Community Service, stationed at Casper, effective February 1, 1959, at a salary rate of \$6,048 on a ten-month basis.

Dr. Cecil M. Shaw

At this point Mr. Hansen interrupted consideration of the President's Report to administer the oath of office to Mr. Peck, reappointed Board member, who had joined the meeting after lunch.

OATH OF OFFICE

For the information of the Board, Dr. Humphrey reported the resignation of Mrs. Thelma L. Matthys, Home Demonstration Agent in Lincoln County, effective March 20, 1959, to move with her husband to Wisconsin.

RESIGNATION

Mrs. Thelma L. Matthys

Mrs. Bush moved that the Board approve the request of Mr. Malcolm S. Trueblood, Instructor in Bacteriology and Research Assistant, for a year's leave without pay beginning September 1, 1959 to permit him to do graduate work at Colorado State University. Mr. Peck seconded the motion and it was carried.

LEAVE OF ABSENCE

Mr. Malcolm S. Trueblood

Consideration was given next to the list of persons who on July 1, 1959 will have reached the age of 65 or over. Dr. Humphrey pointed out that after age 65 an employee must be approved on a year-to-year basis in order to remain in his position.

RETIREMENT OF EMPLOYEES 65 YEARS OF AGE AND OLDER

He presented a list of employees who had either requested retirement or had been recommended for retirement by their administrative superiors. Mrs. Bush moved, Mr. Brough seconded, and it was carried that the following employees be retired on the dates indicated:

Mrs. Ruth Barker, Assistant Professor of Home Economics, August 31
 Mr. Gus Berner, Custodian, June 30
 Mr. Otto Gunnerson, Carpenter, June 30
 Mr. Faulkner Jairell, Custodian, August 31
 Mr. A. E. Johnson, Accountant in Finance and Budget, June 30
 Mr. H. A. Yodeke, Cement and Masonry Foreman, June 30
 Mr. John A. Pop, Assistant County Agent in Fremont County, June 30
 Mr. Ralph J. Hyer, Superintendent of the Afton Substation, June 30
 Mrs. Illma Blakeman, Dining Room Attendant, June 30
 Miss Emma Burnett, Salad Cook, June 30

Mr. Peck then moved, Mrs. Bush seconded, and it was carried that the other persons listed be retained for 1959-60, as follows:

Mr. C. F. Barr, Professor of Mathematics and Head of Department
 Mr. W. O. Clough, W. R. Coe Professor of American Studies
 Dr. Paul Crissman, Professor of Philosophy
 Dr. A. J. Dickman, Professor of Modern and Classical Languages
 and Head of Department
 Miss Hail Fischer, Professor and Head of Library Cataloguing
 Department
 Dr. S. H. Knight, Professor of Geology and Head of Department
 Mr. Rasmus Laursen, Custodian
 Dr. Lillian Portenier, Professor of Psychology
 Dr. W. C. Reusser, Professor of Educational Administration and
 Dean Emeritus of Adult Education and Community Service
 Dr. E. R. Schierz, Professor of Chemistry and Head of Department
 Mr. L. G. Mirick, Custodian
 Mr. A. W. Oberg, Carpenter
 Mrs. Henry Taylor, Housekeeper
 Mr. John Atkinson, Mechanic in Auto Shop
 Mr. John Kruppa, Mechanic in Auto Shop
 Mrs. Dorothy Smith, Cook
 Mrs. Gertrude Tilton, Fountain Manager in Wyoming Union

Buildings and Ground Department. Dr. Humphrey presented a request from the Buildings and Grounds Department for an appropriation of \$158 for the remainder of the 1958-59 fiscal year to cover the cost of caring for the lawn and cleaning the sidewalks at the University owned residence occupied by Coach Devaney. Mr. Jones moved that the request be disallowed and that the Buildings and Grounds Department be directed to absorb the cost of this work from funds already appropriated to the Department. Mr. Reed seconded the motion and it was carried.

BUDGET CHANGE

Mr. McIntire stated that after reading the State Examiner's Report and noting some of the recommendations with regard to the Auxiliary Enterprises of the University, he felt it was important for the Board to have more specific information concerning the financial operation of the various funds not included in the operating budget. After some discussion he moved that the Internal Auditor be directed to prepare a complete report covering all University funds not included in the operating budget and submit it to the Board at the next meeting along with his recommendations for proper accounting procedures, and that he be directed to submit periodic operating statements with regard to these funds to the President of the University and the President and the Treasurer of the Board, making copies available also to other members of the Board of Trustees. Mr. Newton seconded the motion and it was carried.

President Humphrey presented a request from Mr. Laverne M. Powell, Manager of the Seed Certification Service, for a revision in the seed certification fee schedule. He pointed out that during the past two years the fees collected were insufficient to cover the cost of the service performed and that the balance had decreased by \$10,366.29. Mr. McIntire stated that another reason why the Seed Certification service was operating with a shortage of funds was that a loan of \$32,500 was made from Service funds to purchase the Paradise Ranch, and that this loan was being repaid at the rate of \$3,250 a year for ten years. Mr. Peck moved, Mr. Brough seconded, and it was carried that the following revised schedule be approved:

FINANCIAL STATEMENTS
ON AUXILIARY
ENTERPRISES

SEED CERTIFICATION
FEES

A. Application fees:	
Alfalfa	\$3.00
Red Clover.....	3.00
Ladino Clover.....	3.00
Trefoil.....	3.00
Late Application	2.00
B. Inspection fees (apply to nearest whole acre):	
Minimum fee for alfalfa, red cover, ladino clover or trefoil (this fee to be credited toward payment of final fees):	
Fields planted previous to current year.....	\$.25 per acre
Small Grains	1.00 per acre
Grasses:	
Fields planted previous to current year	1.00 per acre
Fields planted current year.....	.25 per acre
Beans.....	.50 per acre
Potatoes.....	1.00 per acre
C. Final Certification Fees:	
Alfalfa and Red Clover.....	\$.95 per cwt.*
Ladino and Trefoil.....	1.00 per cwt.*
Small Grains01 per tag
Grasses01 per tag
Beans05 per cwt.
Potatoes (bin inspection).....	.02 per cwt.
Potatoes.....	.01½ per tag

*Final fees apply to the clean weights except when seed is shipped outside Wyoming in-the-dirt for final cleaning and sale. Then the final fees will be based on in-the-dirt weights and are payable when the white "in-the-dirt" tags are requested.

President Humphrey presented a recommendation from Miss E. Luella Galliver, Dean of Women, that the policy adopted by the Board in December requiring an advance payment of \$20.00 plus the regular \$5.00 room deposit from all upperclass women accepted for housing in Knight Hall be changed to require every student applying for a room in either Hoyt or Knight Hall (whether upperclass or underclass girl) to make an advance payment of \$20.00 for the room plus the regular \$5.00 room deposit.

POLICY CONCERNING
HOUSING FOR WOMEN
STUDENTS

Mr. Reed moved that Dean Galliver's recommendation be approved. Mr. Newton seconded the motion and it was carried.

Dr. Humphrey stated that after the President and the Secretary of the University Board had signed the agreement between the University and the Wyoming Military Board granting permission to the Military Board to connect to the University's sewer line terminating on 22nd Street and extend the line to the recently constructed Armory, the Adjutant General had suggested two changes in the agreement. He pointed out that both changes were in paragraph 3 of the amendment. Mr. McIntire moved, Mr. Newton seconded, and it was carried that the changes (underlined in the paragraph which follows) be approved:

3. The Military Board further agrees that the University shall, at any time in the future, have the right to connect to the sewer line to be constructed under paragraph 2 above, for the service of buildings or other improvements which the University may hereafter construct in the vicinity of said sewer line, either on the land presently under option from the City of Laramie or other land. The University's right to connect to said Military Board's sewer line shall not cause said sewer line to exceed its reasonable carrying capacity, as may be determined by competent sanitary authorities. The University shall pay all costs incident to any such connections, and shall be responsible for any damage to the existing sewer line in making such connections. It is further agreed that no other person or firm whatsoever shall be permitted to connect to said sewer line without the prior consent, in writing, of the University and the Adjutant General of Wyoming.

For the information of the Board Dr. Humphrey presented a report from Mr. Dana Davis, Internal Auditor. Mr. Davis reported on the work he had done on depreciation schedules for Hoyt Hall, Knight Hall, Wyoming Hall, the Food Service, the Auto Shop and the Bookstore.

AGREEMENT WITH
WYOMING MILITARY
BOARD

REPORT OF INTERNAL
AUDITOR

He explained the reasons for the large percentage of Bookstore sales made prior to March which were still outstanding on June 30. He also mentioned work he had done in getting a new bookkeeper started in the Food Service, in preparing a report on the Stores financial operation, and in preparing schedules for use during the Legislative session.

Mr. Newton moved that the Board approve the action taken in authorizing a change order involving a number of miscellaneous changes in the Wyoming Union addition, resulting in a net increase of \$4,982. Mrs. Bush seconded the motion and it was carried.

Consideration was given to a report from the Director of Finance and Budget on insurance coverage purchased as a result of the installation of a nuclear reactor on the campus. Mr. L. G. Meeboer, Director of Finance and Budget, and Mr. E. G. Hays, Deputy Director, were invited into the meeting to explain the coverage provided by the \$250,000 policy purchased through the Nuclear Energy Liability Insurance Association at a cost of \$678 for the period February 5 through December 31, 1959. They explained that the coverage afforded by the policy included Bodily Injury and Property Damage Liability, Damage to Property of the Insured Away from the Facility, and Subrogation - Offsite Employees. The Trustees expressed concern over the lack of coverage on the Engineering building, in which the reactor is located, but Mr. Hays explained that he had in his possession a rider pertaining to insurance on that building.

Mr. McIntire then moved that the Board approve the action taken in purchasing insurance as stated and that the Director of Finance and

CHANGE ORDER

INSURANCE ON NUCLEAR
REACTOR LOCATED IN
ENGINEERING BUILDING

Budget be directed to continue investigating the possibility of securing additional insurance, reporting the results of his investigations to the Board at a later meeting. Mr. Peck seconded the motion and it was carried.

Mr. Hays left the meeting and Mr. Meeboer remained for a discussion of the report prepared by the Internal Auditor and the Supervisor of Stores on the University Stores account. Mr. McIntire stated that he felt the failure to follow the recommendation of the Physical Plant and Equipment Committee that a 15 per cent markup be used as a basis of operation had resulted in the reported decrease in cash of \$49,825. Mr. Meeboer explained that the markup for the year was 9.7 per cent and that it was only on custodians' supplies that a 5 per cent markup had been charged. The reason for this variation, Mr. Meeboer went on to say, was that the custodian department's budget for the biennium had been based on a 5 per cent markup and that those concerned had felt it would not be practicable to raise prices to this department until its budget was based on the increased markup.

After some further discussion, Mr. Reed moved that the Physical Plant and Equipment Committee be authorized to meet with the Internal Auditor, the Supervisor of Stores, the Purchasing Agent, the Director and the Deputy Director of Finance and Budget, and the President for further discussion of the operation of the Stores and to present recommendations to the Board at a later meeting. Mr. Peck seconded the motion and it was carried.

The Board considered a request from Dr. William T. Mulloy, Professor of Anthropology, for a two-year leave without pay for the

UNIVERSITY STORES
ACCOUNT

LEAVE OF ABSENCE

Dr. William T. Mulloy

academic years 1959-60 and 1960-61 to permit him to accept a Fulbright grant to continue archaeological investigations begun several years ago on Easter Island. Dr. Humphrey pointed out that it was contrary to Board practice to grant a leave for more than a year at a time but that, because of the unusual nature of Dr. Mulloy's project, he recommended approval of the request. Mr. Newton moved that Dr. Mulloy be granted a two-year leave without pay and that he be informed of the Board's feeling that, in return for the special consideration being given him, he should agree to return to the University for at least two years following his leave. Mr. McIntire seconded the motion and it was carried.

Mr. Reed moved, Mr. McIntire seconded, and it was carried that the Board adopt the following resolution exercising the University's option to purchase certain land owned by the Suburban Improvement Company:

RESOLUTION

WHEREAS, under an Option Agreement dated the 29th day of October 1958, with the shareholders of the Suburban Improvement Company, the Trustees have the right and option to purchase the west half of the northeast quarter of Section 34, T16N, R73W, and,

WHEREAS, said Option Agreement will terminate on March 31, 1959 unless exercised prior to that time;

NOW THEREFORE, be it resolved that the TRUSTEES OF THE UNIVERSITY OF WYOMING hereby elect to exercise said Option and purchase said land and hereby authorize Clifford P. Hansen, President, to give written notice of this election to the shareholders of the Suburban Improvement Company in accordance with the provisions of said Option Agreement.

Mr. Reed moved, Mr. McIntire seconded, and it was carried that the Board adopt the following resolution authorizing Mr. John

OPTION ON SUBURBAN
IMPROVEMENT COMPANY
LAND

LEASE COVERING
BOWLING EQUIPMENT FOR
WYOMING UNION

R. Harison, Manager of the Wyoming Union, to execute a lease agreement with AMF Pinspotters, Inc. covering automatic pinsetters for installation in the Wyoming Union:

WHEREAS, a proposed form of Lease Agreement between AMF PINSPOTTERS, INC. and the UNIVERSITY OF WYOMING for the lease of ten automatic pinsetters for installation in the Wyoming Union together with a proposed supplementary Letter of Agreement modifying certain terms of this Lease Agreement, were presented to the meeting and considered by the Trustees;

NOW THEREFORE, be it resolved that John R. Harison, Manager of the Wyoming Union, be and he is hereby authorized and directed to execute said Lease Agreement in the name of, and on behalf of, the UNIVERSITY OF WYOMING, upon condition that the accompanying Letter of Agreement is properly executed by a duly authorized agent of AMF PINSPOTTERS, INC.

President Humphrey presented a recommendation from the Director of Finance and Budget that the Board authorize the Stanley Engineering Company to proceed to furnish the complete engineering services required in connection with the steam and electric facilities improvements. He pointed out that the following proposed schedule of percentage fees for complete engineering services as set up in the agreement with the Stanley Engineering Company covering the survey would apply within the range of \$250,000 to \$1,500,000:

First \$300,000 of construction cost - 6%
Next \$400,000 of construction cost - 5%
All over \$700,000 of construction cost - 4%

Mr. McIntire moved that the recommendation for employment of the Stanley Engineering Company to furnish complete engineering services required in connection with the steam and electric facilities improvements be approved. Mr. Reed seconded the motion and it was carried.

POWER PLANT - STEAM
AND ELECTRIC
FACILITIES

Mr. McIntire asked about the status of the contract with Pacific Power and Light Company. Dr. Humphrey read a letter from Mr. R. E. Barrett of the Stanley Engineering Company in which he made a number of comments concerning the proposals of the Pacific Power and Light Company and the U. S. Bureau of Reclamation. Mr. Barrett stated that he believed it would be to the advantage of the University to accept the Pacific Power and Light contract, but he recommended clarification of the proposal under "Fuel Adjustment." Mr. McIntire moved that the President and the Secretary of the Board be authorized to sign the contract upon receipt of a letter from Mr. V. Hoover of the Pacific Power and Light Company clarifying the section on fuel adjustment to the satisfaction of Mr. Barrett of the Stanley Engineering Company. Mr. Newton seconded the motion and it was carried.

The Board adjourned at 5:15 p.m. and reassembled at 9:10 a.m. on March 7 with the same members present who were present for the previous day's session. Mr. Reed left at 11:15 a.m.

The morning was spent in consideration of the budget analysis and recommendations for restoration of some of the reductions made by the Legislature in the 1959-61 budget. Dr. Humphrey stated that the total requested for all divisions of the University was \$11,074,481 (exclusive of the amount for the two-year colleges), and that \$9,439,185.54 was appropriated. He added that the amount appropriated was \$1,635,295.46 less than the amount requested and \$135,177.46 below the Governor's recommendation.

Dr. Humphrey pointed out that the most serious situation created by the reduction in the budget request was the loss of funds for adjustment and merit raises, for the following reasons: (1) the amounts granted

CONTRACT WITH PACIFIC
POWER AND LIGHT
COMPANY

1959-61 BUDGET

were not sufficient for adequate raises, (2) the Main University funds were restricted to deans and faculty, and (3) the other budget units were not given enough to match increases for the faculty of the Main University percentagewise.

Dr. Humphrey gave the Trustees a statement showing possible sources of additional revenue for the Main University, totaling \$473,993 for the biennium (representing restoration of approximately one-half of the \$829,209.21 reduction made by the Legislature). The major source of the proposed additional revenue was an increase in fees amounting to \$20 per semester for resident students and \$46 per semester for non-resident students, with other minor adjustments to be made in the fee schedule if approved by the Board of Trustees.

President Humphrey proposed the following distribution of additional income to the Main University:

	<u>1959-61</u>
1. For average of 9% salary raises, non-academic personnel	\$246,655
2. For the Rodeo requested by Legislature	6,500
3. For operation of the Computer Laboratory (2 years)	9,028
4. Reimbursement to Mathematics Dept. budget for partial release of Varineau (2 years)	4,000
5. For 100% restoration of Contractual Services	108,284
6. For 100% restoration of Supplies	29,703
7. For 25% restoration of Equipment	11,539
8. For 100% restoration of Graduate Assistants' pay	20,633
9. For partial restoration of other part-time requests	<u>37,651</u>
	<u>\$473,993</u>

Just before the Board adjourned for lunch at 12:40, Mr. McIntire moved, Mr. Newton seconded, and it was carried that the Board approve the revised fee schedule and authorize including in the budget the changes recommended by President Humphrey for distribution of the additional revenue, and that the Board direct the President not to release unconditionally the funds set up for Contractual, Supplies, and Equipment for the entire biennium but to give the Trustees an opportunity to review these funds under his guidance from time to time.

(Effective for the Summer Session, 1959)	<u>Revised Fee Schedule</u>		<u>REVISIED FEE SCHEDULE</u>
<u>Per Semester</u>	<u>Proposed Fee</u>	<u>Increase</u>	
Registration:			
Wyoming Resident	\$ 122.50	\$ 20.00	
Non-Resident	253.50	46.00	
Music:			
Applied Music with Faculty Members			
One lesson a week, per semester	37.50	7.50	
Two lessons a week, per semester	74.50	14.50	
Individual private lessons, each	2.50	.50	
Applied Music with Graduate Assistants			
One lesson a week, per semester	20.00	4.00	
Two lessons a week, per semester	40.00	8.00	
Individual private lessons, each	1.25	.25	
Practice Rooms			
One hour daily, per semester	2.50	.50	
Two hours daily, per semester	5.00	1.00	
Three hours daily, per semester	7.50	1.50	
Four hours daily, per semester	10.00	2.00	
Organ Practice			
One hour daily, per semester	5.00	1.00	
Two hours daily, per semester	7.50	1.50	
Three hours daily, per semester	10.00	2.00	
Rental of Instruments, per semester	5.00	1.00	
Music 651, 652, 653, 654, 655 & 656, per semester	37.50	7.50	
Bowling, per semester	8.00	1.50	
Late Registration	10.00 to 18.50	2.00 to 3.50	
Late Check Sheet	3.00 to 6.25	.50 to 1.25	
Year Book (Fall Semester only)	5.50	-	
Graduation Diploma	6.25 to 12.50	1.25 to 2.50	
Visitor's Cards	1.75 to 9.50	.25 to 2.00	
Part-time Students (less than 8½ hours):			
Wyoming Residents, per credit hour	15.00	3.00	
Non-Residents, per credit hour	31.00	6.00	
Gym Privilege, per semester	6.25	1.25	
Special Examination Fee:			
Current Resident Enrollee, per course	6.50	1.25	
Other applicants, per credit hour	6.50	1.25	
Change of Registration	1.25	.25	
Testing Service Fees:*			
Graduate Record Examination	12.00	-	
Medical College Admission Test	10.00	-	
Dental Aptitude Test	10.00	-	
National Teacher's Examination	6.00	-	
Law School Admission Test	10.00	-	
Veterinary Aptitude Test	6.00	-	
Correspondence Courses:			
College, per credit hour	9.50	2.00	
High School, per half unit	17.50	3.50	
Extension Courses, per credit hour	12.00	-	

* Set by National Testing Association

<u>Per Semester</u>	<u>Proposed Fee</u>	<u>Increase</u>
Thesis Binding Fees:		
Master Plan A Thesis	\$ 6.75	\$ 1.25
Master Plan B Papers	3.75	.75
Doctor Degree	10.00	2.00
Publishing Abstract Thesis for Doctor Degree	31.00	6.00
Oral Examination for Advanced Degree (not enrolled)	18.50	3.50
Medical Technology Course in Cheyenne:		
Wyoming Resident, per semester	84.00	16.50
Non-Resident, per semester	214.75	42.25
<u>Per Summer Term</u>		
Registration (applicable to residents and non-residents):		
Part-time: 2½ hours or less (per hour)	12.50	2.50
3 - 6½ hours	53.00	9.00
7 hours	59.50	10.50
7½ hours	68.75	12.25
8 hours	81.00	14.50
8½ hours	96.75	17.75
For each hour over 8½, add	56.00	11.00
Applied Music:		
Individual lessons of thirty minutes each:		
5 lessons, 1 credit	12.50	2.50
10 lessons, 2 credits	25.00	5.00
Single lessons, each	2.50	.50
Music 651F, 653FG, 654F, 656F, each	12.50	2.50
Practice room with piano:		
One hour daily	2.50	.50
Two hours daily	3.75	.75
Three hours daily	5.00	1.00
Four hours daily	6.25	1.25
Rental of instruments	3.75	.75
Late Registration	2.50 to 10.00	.50 to 2.00
Visitor's Cards	1.75	.25
Graduation Diploma	6.25 to 12.50	1.25 to 2.50
Late Check Sheet	3.00	.50

After lunch there was a brief meeting of the Committee on Honorary Degrees, on which Messrs. Jones, Brough, and Peck represented the Trustees and Messrs. T. A. Larson, E. C. Bryant, and E. J. Lindahl represented the Faculty. The Board resumed its meeting at 1:40 p.m.

Continuing his presentation of information concerning the 1959-61 biennial budget, Dr. Humphrey pointed out the reductions in other budget divisions as follows (totals represent state appropriations as well as other income):

<u>Division</u>	<u>Amt. Requested</u>	<u>Amt. Granted</u>	<u>Reduction</u>
University School	\$ 339,872.00	\$ 315,751.18	\$ 24,120.82
College of Nursing	295,302.00	271,297.77	24,004.23
Agric. Exp. Station	1,620,214.00	1,468,655.22	151,558.78
Agric. Substations	485,297.00	413,356.80	71,940.20
Soils Lab., Riverton	18,863.00	17,531.00	1,332.00
Agric. Exten. Service	1,588,954.00	1,264,530.78	324,423.22
Retirement Costs	664,777.00	581,000.00	83,777.00
Employees Group Insurance	58,000.00	---	58,000.00
Computer Laboratory	66,930.00	---	66,930.00

Considerable time was spent in discussing the reduction in the Agricultural Extension Service appropriation, particularly as such reduction would affect the 4-H Club program. The Trustees expressed concern as to how this situation could be explained to the large number of people who had been asking them about the 4-H program. Dr. Humphrey stated that the Ways and Means Committee had been so specific in setting up appropriations for each project in Agricultural Extension that he felt there was no alternative to reducing the County Agent appropriation by the amount indicated by the Committee.

To assist the Trustees in explaining the situation in their respective counties, President Hansen suggested adoption of the following statement: "The Ways and Means Committee clearly indicated to the President of the University and to two of the Trustees (and later defended the position on the floor of the House and the Senate) that it wanted a reduction in Assistant County Agents and other phases of county Extension work. However, the entire Extension program will have to be reorganized, and it is not yet definitely determined what line of reorganization will be taken. Within budgetary limitations, everything

possible will be done to protect the 4-H program." Mr. McIntire moved that the statement be adopted. Mr. Brough seconded the motion and it was carried.

Dean N. W. Hilston of the College of Agriculture was invited into the meeting, and he explained that eleven counties would be affected by the removal of assistant and associate county agents. He stated that, with the Board's permission, he would like to reorganize the Extension Service, eliminating some of the personnel, and that he felt he could then make some recommendations which would help in meeting the Legislative reductions. The Trustees assured him of their willingness to have him make such a reorganization.

Dr. Humphrey reminded the Trustees that they had deferred action on Agricultural Extension Service personnel included in the recommendations for continuation on probationary tenure for 1959-60 pending discussion of the budget, and asked that action be taken on those recommendations. Mr. Peck moved, Mrs. Bush seconded, and it was carried that the list of Agricultural Extension employees be approved tentatively, with the understanding that within the next few days Dean Hilston would give President Humphrey a list of those whom he definitely wished to keep and those he felt he could eliminate, and that letters then be written accordingly to the following individuals.

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Ashment, Arvil D.	Agric. Extension	Instructor; Asst. Co. Agent Leader	3rd
Barnes, Oscar K.	Agric. Extension	Assoc. Prof.; Exten. Conserv. Specialist	1st
Bradshaw, Blaine	Agric. Extension	Asst. Prof.; Co. Agent Leader	3rd

PROBATIONARY TENURE

Agricultural Ex-
tension Service

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Davison, Arlen D.	Agric. Extension	Instr.; Exten. Crop Survey Specialist	1st
Frary, Robert F.	Agric. Extension	Asst. Prof.; Exten. Agric. Economist in Farm Mgt.	3rd
Harrison, Lael R.	Agric. Extension	Instructor; Asst. State 4-H Club Leader	1st
Johnston, Mrs. Alberta	Agric. Extension	Asst. Prof.; Exten. Home Mgt. Specialist	2nd
Kirkham, Marie	Agric. Extension	Instructor; Assoc. State 4-H Club Leader	1st
McAuley, Mary G.	Agric. Extension	Asst. Prof.; Exten. Nutrition Specialist	3rd
McNamee, Michael A.	Agric. Extension	Instructor; Exten. Agric. Engineer	3rd
Miller, Helen G.	Agric. Extension	Asst. Prof.; Exten. Home Mgt. Specialist	3rd
Nicholls, James M.	Agric. Extension	Instructor; State 4-H Club Leader	1st
Taylor, Byron E.	Agric. Extension	Asst. Prof.; Exten. Marketing Specialist	1st

After Dr. Hilston had left the meeting, Mr. G. J. Jacoby, Director of Physical Education and Intercollegiate Athletics, was invited into the room. He presented a letter from Mr. E. F. Shelton resigning his position as Basketball Coach to accept a position at Sacramento State College. After some discussion, Mr. Peck moved that the Board accept the resignation of Coach Shelton, to take effect June 30, 1959 or at the discretion of the Director of Physical Education and Intercollegiate Athletics, the President of the University, and the Board of Trustees. Mr. Jones seconded the motion and it was carried.

RESIGNATION OF BASKETBALL COACH

Mr. Brough moved, Mrs. Bush seconded, and it was carried that Mr. Peck be requested to prepare a resolution expressing appreciation to Coach Shelton for his long years of service to the University.

RESOLUTION OF
APPRECIATION TO
COACH SHELTON

After Mr. Jacoby had left the meeting, Dr. Humphrey called attention to the State Examiner's Report, copies of which had been distributed to the Trustees. Mr. Newton moved, Mr. Peck seconded, and it was carried that the Trustees approve and sign the following acknowledgment of receipt:

STATE EXAMINER'S RE-
PORT

We, the undersigned, constituting a quorum of the Board of Trustees of the University of Wyoming, Acknowledge receipt of the Report of Examination as above noted, made under the supervision of your department.

After careful consideration of this report, we concur with the Examiner in the Suggestions he has made, and we have requested the officials to adjust their methods in compliance therewith.

1. Appointment of Coordinator. Upon the recommendation of President Humphrey, Mr. Peck moved that Mr. L. G. Meeboer be given a leave of absence from his duties as Director of Finance and Budget and Deputy Treasurer, effective April 1, 1959, to serve as Coordinator of the building program, at a salary of approximately \$13,000 a year (the definite amount to be determined by negotiation between the President and Mr. Meeboer and approved by the Board of Trustees), that Mr. Meeboer's salary and that of a secretary be paid from the bond issue, that the program be reviewed at the end of a year to determine the need for continuance of this position, and that during the period of Mr. Meeboer's leave Mr. E. G. Hays be appointed Acting Director of Finance and Budget and Acting Deputy Treasurer. Mrs. Bush seconded the motion and it was carried.

BUILDING PROGRAM

Appointment of
Coordinator

2. Appointment of Inspection Engineer. Mr. McIntire moved that President Humphrey be authorized to recommend to the Board the name of an inspection engineer to serve as the Trustees' representative in inspecting the work of the architects and contractors in all of the proposed new construction on the campus with the exception of the married student apartments, that the inspector's salary be paid from the bond issue, and that his employment begin as soon as building plans are available and continue until his services are no longer needed. Mr. Newton seconded the motion and it was carried.

Mr. C. B. Jensen, Superintendent of Buildings and Grounds, was invited into the meeting to discuss with the Board the revised plans he had prepared for the 252 student apartments authorized by the Legislature. After the Trustees had reviewed the revised plans, Mr. Jones moved that the Board approve the plans and authorize advertising for bids to be received on April 24 at 2:00 p.m.; that the Board direct the Superintendent of Buildings and Grounds to include in the specifications the provision that the first 52 apartments must be completed by August 25, 1959, with 48 additional apartments to be completed each 90 days thereafter, the final 56 being completed by August 25, 1960; that the Board authorize release of the specifications to contractors as soon as advertising is begun, that copies be sent to members of the Physical Plant and Equipment Committee, and that any changes made by this Committee be sent to the contractors in an addendum. Mr. Brough seconded the motion and it was carried.

In reply to questions from Mr. Jensen, the Board decided that (1) the contract for landscaping the new student apartments should not be let until spring, (2) that the penalty provision for failure to complete the student apartments by the specified dates should be determined by

Appointment of
Inspection Engineer

PLANS FOR MARRIED
STUDENT APARTMENTS

negotiation before a contract is awarded, and (3) that, since no contractor could secure a surety bond to back up a 20-year guarantee on roofs, that provision be omitted from the specifications for the married student apartments, and that, in lieu thereof, a 20-year guarantee from the roofing manufacturer be required.

April 3 and 4 were selected as the dates for the meeting of the Physical Plant and Equipment Committee. Dr. Humphrey stated that at that meeting he would like to have all architects concerned with the new building program present for a discussion of procedure to be followed.

Dr. Humphrey suggested that the architects who had prepared tentative plans for the proposed new construction and whose continued employment had been contingent upon Legislative approval of the construction program be given official notification of their employment to complete the architectural work on the buildings in question. Mr. Peck moved that President Humphrey's suggestion be carried out. Mr. Newton seconded the motion and it was carried.

The Trustees considered a request from Mr. F. H. Porter, architect, that surveys and topographical maps for the sites of new buildings be provided and that he be authorized to employ Woodward-Clyde-Sherard and Associates to make drillings and soil test analyses for all the new buildings. Mr. McIntire moved that Mr. Porter's request be approved. Mr. Laird seconded the motion and it was carried.

After Mr. Jensen had left the meeting, Dr. Humphrey reminded the Trustees of the plan for inviting representatives of oil companies to be present for the laying of the cornerstone for the new Engineering

DATE FOR MEETING OF
PHYSICAL PLANT AND
EQUIPMENT COMMITTEE

OFFICIAL NOTIFICATION
TO ARCHITECTS
FOR BUILDING PROGRAM

SURVEYS, MAPS, AND
SOIL ANALYSES FOR
NEW BUILDINGS

PLANS FOR ENGINEERING
ADDITION CORNERSTONE
LAYING

building addition and a dinner at the Country Club afterward. He mentioned the possibility that the Country Club would not be available on Thursday, April 23, the date originally set for the program. It was the consensus of the Trustees that the ceremony and dinner should be postponed to April 24 if arrangements could not be made for use of the Country Club on April 23. Dr. Humphrey was authorized to work out the necessary details and send letters of invitation to oil company representatives.

Dr. Humphrey read a letter from a representative of the Polish Embassy asking permission to Mr. Jacek Machowski, Counselor of the Permanent Mission of Poland to the United Nations, to speak on the University campus on May 11. The Trustees expressed no objection to Mr. Machowski's visit but suggested that he be asked to speak on polar and space law.

Dr. Humphrey reported that plans were almost complete for transferring the Hynds property to the University. He read a letter from Mr. E. G. Rudolph, Legal Advisor, stating that the abstract should be completed within the next two weeks and that as soon as he had examined the title the deed would be prepared and executed.

President Humphrey stated that a meeting had been arranged for the evening of March 11 to work out the necessary details of the exchange of land between the University and the City of Laramie. He promised the Board further details as plans progress.

Mr. Jones moved that the Board approve the request of Mr. Tony Fellhauer, Extension Livestock Specialist, for a leave with pay for one

VISIT TO CAMPUS BY
COUNSELOR OF PERMANENT
MISSION OF POLAND TO
UNITED NATIONS

HYNDS CABINS

LAND EXCHANGE BETWEEN
UNIVERSITY AND CITY
OF LARAMIE

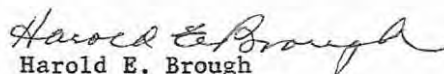
LEAVE OF ABSENCE

Fellhauer

month (June 15 to July 15, 1959) to permit him to travel and study in France, Germany, Scotland, and England. Mr. Brough seconded the motion and it was carried.

The Board adjourned at 7:20 p.m. to meet again on April 23-25.

Respectfully submitted,


Harold E. Brough
Acting Secretary